

April 2022

Supplier approval - Our services

We aim for business relationships based on partnership. In addition to our expectations and requirements, we would like to promise our suppliers the following services:

Marketing:

- The careful marketing of your products which have been selected to our range of products
- Regular trainings and tastings for our (sales) staff for a better marketing of the products
- Events: Throughout the year we organize or participate in a variety of events. Here we present and market the products of our winemakers.

Communication:

- The possibility to communicate with us at any time in different languages and to exchange information.
- Regular transmission of information through our newsletter: We regularly inform all our suppliers by e-mail about current circumstances and upcoming changes.
- Events: Throughout the year, we host or participate in a variety of events. These provide a meeting place for exchange and collaboration.

Collaboration:

- Long-term collaborations are focused on and cultivated
- Fair and honest dealings with our suppliers are of great concern to us
- Bad harvests, environmental impact, other problems: We have an open ear for the concerns of our suppliers and try to find solutions together.
- Personal meetings promote cooperation. Suppliers can come to our company site or are visited by us.
- Negotiations take place at eye level.

General Conditions:

- Invoices are paid from us at the agreed time.
- Agreed purchase quantities are adhered to and called off accordingly.
- Fair prices at the current conditions on the market
- The products have been sensory analyzed and evaluated in our internal listing tasting at Riegel.

Supplier approval - requirements

In order to be able to work together in the future on the basis of our values and standards, the following requirements apply to our suppliers, their products and the product equipment:

Suppliers - Winemakers

We require the following points:

- The supplier knows the SDGS goals of the UN Paris Agreement 2015, has dealt with them and integrates them into his business activities.
- The company is certified according to the current EU organic regulation or is in the process of conversion.
- No genetically modified organisms (GMOs) are used in viticulture and production.
- The supplier complies with the respective social and environmental standards, such as the ILO labour standards.
- An established quality and safety management system is required to ensure food safety.
- Delivery reliability: Agreements are adhered to and promised capacities are provided on time
- Deliveries are carried out and processed in accordance with our established ordering procedure.
- The supplier works in a future-oriented manner and is interested in the further development of his own company.
- A fast, honest and constructive problem solving behavior is expected and assured.
- A permanent contact person is available for clarification of issues.

The following points are desirable:

- Further certifications in the areas of quality management, sustainability and/or social standards are available.
- The supplier is a member of an organic growers' association.
- Through active commitment to social and sustainable issues, appropriate projects are implemented or supported on the own farm and in the vineyards (examples: Species protection and diversity, soil diversity, social justice, ...).
- Renewable energies are used in the company and resources are used carefully.
- The supplier actively reduces CO₂ emissions of his company by optimizing his products and processes. Unavoidable emissions are compensated.

Product - Wine

We require the following points:

- The products have been produced and manufactured at least in accordance with the EU Organic Regulation.
- Residue analyses: The analysis values correspond to the requirements of the EU organic regulation and the legal limit values.
- An independent assurance of quality and organic integrity is guaranteed by the supplier.
- At least 2 samples of each batch are kept by the supplier.
- The wine is offered and distributed at a fair price that is in line with the market.

The following points are desirable:

- All grapes come from the supplier's own cultivation.
- The wines have been produced according to the guidelines of organic associations.

Product - Equipment

We require the following points:

- The labels comply with the labeling requirements of the currently valid EU Food Regulation and the EU Organic Regulation.

The following points are desirable:

- Use of sustainable alternatives: For example, certified label paper (from sustainable forestry) or lightweight glass for the bottle. We are open to innovative approaches and hope to see these from our customers in the long term.
- We prefer delivery in packaging units of 6.

If individual points of our requirements are not met, the future of a business relationship can be discussed in a personal exchange. We are happy to work with suppliers who want to develop in the long term and are willing to take the next steps for man, nature and the environment. With the help of concrete goals and measures, the supplier can ensure the further development and change of his business.

Invoice and delivery documents

The invoice includes the following:

- Price, quantity, product name, year
- The according order numbers and AP/Lot number
- Eco-Control point of the supplier
- Current bank account for the transfer of the invoice amount
- Labeling of the product on the invoice according to its certification: Eco, association certified products, products in change to organic

In connection with the delivery/invoicing, the following must be observed:

- Prompt sending of invoices by e-mail to rechnungswesen@riegel.de
- Payment terms: 60 days from the date of invoice, unless otherwise agreed.
- EMCS and taxable goods: The complete documents for EMCS opening including ARC number according to the delivery must be submitted.

Further details can be found in the General Terms and Conditions of Purchase as amended from time to time.